

Advances in Solid Organ Transplant and the Treatment of Chronic Liver Disease

Sept. 12–13, 2019 • Pittsburgh, PA

EXHIBITOR AND SUPPORTER
PROSPECTUS

optumhealtheducation.com/upmc2019



Plan Now to
Exhibit or Sponsor!

Exhibitors & Supporters Advances in Solid Organ Transplant and the Treatment of Chronic Liver Disease

Become an Exhibitor and/or Promotional Supporter and Increase Your Visibility

“Advances in Solid Organ Transplant and the Treatment of Chronic Liver Disease” has been designed to promote collaborative practice in health care delivery by providing a broad range of topics for a variety of learners. Content is designed for those with an interest in adult and pediatric solid organ transplantation, as well as blood/marrow transplant.

The agenda includes networking opportunities that are designed to promote high energy and high traffic attendance for our supporters and exhibitors. OptumHealth Education and UPMC invite you to take advantage of the conference via display and/or event support and meet face-to-face with this audience of clinicians, coordinators, medical directors, and other health care professionals.

Who Exhibits/Sponsors

- Pharmaceutical Companies
- Biotech Companies
- Specialty Pharmacies
- Home Health Care and Medication Management Companies
- Medical Device Companies
- Nonprofit organizations that assist patients with fundraising, education, etc.

About OptumHealth Education

OptumHealth Education is one of the few jointly accredited organizations in the world, having been simultaneously accredited to provide medical, nursing, and pharmacy continuing education activities by the ACCME, ANCC and ACPE. We are dedicated to providing interprofessional education that leads to improved health care delivery and better patient outcomes.

We are committed to providing education that is independent, free from commercial bias, based on valid content, and effective in improving the quality and safety of care delivered by health care teams worldwide.

About UPMC

UPMC's transplant programs are among the world's largest and are internationally renowned for their influence on the field of transplantation. Our experts have performed more than 20,000 transplants, including heart, lung, intestinal, kidney, liver, pancreas, and multiple-organ transplants, along with heart-assist-device implantation.

Contact Us

Bethany Severson, Exhibit and Support/Sponsorship Manager
1-952-205-3071 or bethany.severson@optumhealtheducation.com

Conference Website: www.optumhealtheducation.com/upmc2019

Exhibiting

Exhibit Fee*

Exhibitors/Event Supporters—\$1,500

Nonprofit Organizations (excludes medical centers/hospitals)—\$500

As part of the exhibit fee, each Exhibitor receives:

- Tabletop booth space to include:
 - One draped table
 - Up to two chairs
- Full conference registration (see below). Booth staff must use these complimentary registrations.
 - Exhibitors/Event supporters: 2 passes
 - Nonprofit org: 1 pass
 - Annual supporters: refer to your support agreement
- Promotion of your organization on the Exhibit page of the conference mobile app, including:
 - Link to your organization's website
 - Booth location pin on the interactive exhibit hall map, providing easy access to your organization's information and location
- Listing in the conference materials
- Recognition on conference signage

For more detailed information, see Terms and Conditions on pages 5–7.

*To avoid a \$100 late fee, applications must be received by August 16, 2019.

Location:

DoubleTree by Hilton Hotel & Suites Pittsburgh Downtown
One Bigelow Square
Pittsburgh, PA 15219

Set-up Hours

Thursday, September 12, 7:00–8:45 a.m.

All exhibits must be fully installed by 8:45 a.m. No installation will be permitted after this time without prior authorization from exhibit management.

Exhibit Hours

Thursday, September 12, 9:15–9:45 a.m.; 11:45 a.m.–1:00 p.m.; 2:15–2:45; p.m.

Friday, September 13, 7:00–7:45 a.m.; 10:00–10:30 a.m.; 11:45 a.m.–1:00 p.m.

Times are subject to change. Food and refreshments will be served during open exhibit times.

Dismantle Hours

Friday, September 13, 1:00–3:00 p.m.

Tear down is not permitted before closing time without advance permission secured from authorized exhibit management.

Exhibit Application

Limited exhibit space is available on a first-come, first-reserved basis by completing and returning the Exhibit Space Application. Upon receipt of the online application and indication of payment method, an email confirmation will be sent.

Exhibit Space Application: www.optumhealtheducation.com/upmc2019/exhibit-app

Promotional Support

Benefits

Additional marketing opportunities beyond booth exhibits are available to help increase your organization's prominence and recognition at this conference. Benefits include:

- Signage on site at the event to highlight your contribution.
- Recognition on the conference website as an event sponsor.
- Link from the conference website to your organization's website.
- Acknowledgement in the conference materials and mobile app.
- Contributor ribbons for your staff name badges.
- Preferred placement in the exhibit hall, if applicable.
- Recognition as a conference sponsor within your exhibit space, if applicable.
- Two complimentary registrations provided for any sponsorship fee totaling \$1,500 or more.

Opportunities

EVENTS AND NETWORKING FUNCTIONS

Lunch Sponsorship (2 opportunities)	\$2,500	Sponsor lunch as attendees network, compliments of your organization.
Continental Breakfast (2 opportunities)	\$1,500	Welcome attendees as they begin their day with a breakfast buffet, compliments of your organization.
Break (4 opportunities)	\$1,500	Take advantage of this opportunity to gain name recognition in a casual setting when participants are networking.

ATTENDEE ITEMS

Conference Tote Bags	SOLD	Receive high-profile, enduring visibility as your company logo is carried throughout the conference and home on the tote bags provided to all attendees at registration.
Conference Portfolios	\$1,500	Customized portfolios will help keep conference note taking highly functional and allow your company's logo to be with attendees while in meetings or on the run during and after the event.
Water Bottles or Tumblers	\$1,500	This branded water bottle or tumbler will be placed in the conference tote to be used over and over again throughout the conference and beyond!
Welcome Gift	At Cost + \$150 Sponsor Fee	Leave a lasting impression by welcoming conference attendees with a gift from your organization. The gift will be handed out at registration.
Conference Note Pads	\$750	Maximize your visibility throughout the conference and back at work by sponsoring the 5.5 x 8.5" notepads. The notepads—customized with your company's logo and contact information—are conveniently located in the conference tote.
Lanyards	\$750	Prominently and exclusively display your company's logo throughout the conference around the neck of every attendee and speaker.
Conference Pens	\$500	Help attendees take notes in style with quality pens imprinted with your organization's logo.

Promotional Support

ADVERTISING ITEMS

Wi-Fi	\$1,500	Be recognized as the source for providing conference Wi-Fi access to attendees. Your company logo will be “super” visible on signage and log-in instructions used by every attendee (probably more than once!) throughout the event.
Email Campaign	\$1,000 each	Get your message in front of the registered attendees prior to the event or when they return to the office! OptumHealth Education will provide a conference list for your one-time use to reach this audience.
Registration Bag Insert	\$500	Reach every attendee as they arrive at registration. Your giveaway or advertisement will be placed in each attendee’s conference tote. Items can be a marketing brochure or other promotional item. All items must be approved by OptumHealth Education and UPMC.

Mobile App Advertising

Maximize your organization’s exposure with our mobile event app. Reach attendees before they even arrive at the conference and beyond. Don’t miss this exclusive opportunity to promote your product or services and increase your online visibility.

Mobile App Icon (Home Page)	\$1,000	Exclusive homepage icon will link directly to your organization’s website. Attendees will see this icon every time they open the mobile app.
Mobile App Icon (Second Screen)	\$750	An icon linking directly to your organization’s website will be featured on the second screen of the mobile app.
Mobile App Banner Ad (3 opportunities/day)	\$500	A custom banner ad including a hyperlink to your organization’s website will be front and center on the mobile app. Purchase one or two days to reach attendees during this event.
Mobile App Push Notification (3 opportunities/day)	\$500	Reach attendees with a message sent on behalf of your organization sent directly to their mobile devices. Timing to be determined by sponsor and OptumHealth Education, limited to 140 characters.

Other High Visibility Opportunities

Contact us to discuss ideas you have for showcasing your creative messages.

Promotional Support Application

Sponsorship and advertising opportunities are available on a first-come, first-reserved basis by completing and returning the Sponsorship Application. Upon receipt of the online application and indication of payment method, an email will be sent confirming requested sponsorship item(s).

For more detailed information, see Terms and Conditions on pages 5–7.

Support Application: * www.optumhealtheducation.com/upmc2019/support-app

**This form is used by organizations applying for (1) Promotional Support or (2) General Conference Support.*

General Conference Support

General conference support is available for those individuals who would like to attend, but who are not able to exhibit at “Advances in Solid Organ Transplant and the Treatment of Chronic Liver Disease.”

General Conference Support Fee \$1,500

The conference support fee includes:

- Full conference registration for 2 representatives.
- Promotion of your organization on the Supporter page of the conference mobile app, including:
 - Organization’s name
 - Link to your organization’s website
- Listing in the conference materials
- Recognition on conference signage
- Podium recognition

General Support Application:* www.optumhealtheducation.com/upmc2019/support-app

**This form is used by organizations applying for (1) Promotional Support or (2) General Conference Support. To avoid a \$100 late fee, applications must be received by August 16, 2019.*

Exhibit and Sponsorship Terms and Conditions

Payment for Exhibit Space

Full payment of the exhibit fee secures space. Payment may be made by credit or debit card—American Express, MasterCard or VISA; or by check or money order made payable to OptumHealth Education.
Federal Tax ID 30-0238641

Payment for Promotional Support

Full payment for the promotional item(s) is due within 45 days upon receipt of application or OptumHealth Education reserves the right to withdraw the sponsorship. Payment may be made by credit or debit card—American Express, MasterCard or VISA; or by check or money order made payable to OptumHealth Education.
Federal Tax ID 30-0238641

Assignment of Exhibit Space

Assignments are made based on the date of receipt of the completed application and full payment, with priority placement given to supporters and promotional sponsors. Applications must be received by August 16 for inclusion in the conference mobile app and program materials.

Exhibitor/Supporter Personnel Registration

>[Register onsite staff](#)

All onsite staff must register using the passes included with your exhibit and/or support fee. Exhibit-only registration badges are not available. A confirmation email—including registration instructions—will be sent to the contact designated on the Exhibit Space and Supporter Applications.

* Additional registrations are available for purchase. Refer to your confirmation email for details.

Booth Staffing

There must be at least one attendant in the booth during official show hours.

Exhibitor Service Kit (ESK)

The ESK will be available on the conference website. It contains an Exhibitor Schedule, Shipping Instructions, and the Audio Visual and Electrical Order Form.

Shipping

Exhibitor agrees to ship, at his own risk and expense, all articles to be exhibited and agrees to conform to the rules for shipping as

Exhibit and Sponsorship Terms and Conditions

contained in the ESK. Detailed shipping instructions are included in the ESK.

Electrical, Telephone, Internet and Audio Visual Requirements

Complete information addressing utility and audio visual needs is included in the ESK.

Housing

Discounted rates are available at the DoubleTree by Hilton Hotel & Suites Pittsburgh Downtown.

[Click here](#) for full details or copy/paste the following URL into your Web browser:
www.optumhealtheducation.com/upmc2019

Cancellation of Exhibit Space

Requests for cancellation of exhibit space must be received in writing on or before Friday, August 16 for a refund of the exhibiting fee. No refunds will be made for cancellations received after August 16. Cancellation of exhibit space includes cancellation of registrations allotted with exhibit space. In the event of cancellation, OptumHealth Education and UPMC assume no responsibility for having included the name of the canceled Exhibitor in conference materials.

Cancellation of Promotional Support

Requests for cancellation of promotional support must be received in writing on or before Friday, August 2 for a refund of the sponsorship fee. After August 2 the company will be liable for the full fee unless the sponsorship can be resold by OptumHealth Education. If resold, the company will receive a refund reduced by 25% of the full fee.

Conference Cancellation

In the event the Conference must be canceled for such reasons, including but not limited to, fire, strikes, government regulations, lack of funding or any other event preventing the scheduled opening or continuance of this Conference, obligation for payment of the exhibiting fee and/or promotional support fee shall be terminated. OptumHealth Education and UPMC shall determine an equitable basis for the refund of such portion of expenditures and commitments already made.

Endorsement & Eligibility to Exhibit

OptumHealth Education and UPMC's acceptance of an Exhibitor does not constitute an endorsement of that organization's products or services. OptumHealth Education and UPMC reserve the right to determine the eligibility of any company or product and/or service for inclusion in the exhibition.

Program Content Control and Restriction of Product Promotion

"Advances in Solid Organ Transplant and the Treatment of Chronic Liver Disease" is for scientific and educational purposes only. OptumHealth Education and UPMC will exercise full control over the planning, content and execution of the program.

The exhibit amount imposes no obligation, express or implied, on any of the employees or affiliates of OptumHealth Education or UPMC to purchase, prescribe or use (or recommend or arrange for the purchasing, prescribing, use formulary status of dispensing) any product of the Exhibitor, or to influence OptumHealth Education's or UPMC's activities.

Product-promotion material or product-specific advertisement of any type is prohibited in or during the CE activity. The juxtaposition of editorial and advertising material on the same products or subjects is not allowed. Promotional activities must be kept separate from the CE activity. Promotional materials cannot be displayed or distributed in the education space immediately before, during or after a CE activity. Exhibitor may not engage in sales or promotional activities while in the space or place of the CE activity.

Fire and Safety Regulations

The Exhibitor must comply with safety, fire and health ordinances that apply to the City of Pittsburgh, State of Pennsylvania. All displays, exhibit materials and equipment must be reasonably located and protected by safety guards and fireproofing to prevent fire hazards and accidents. Electrical wiring must conform with all federal, state and municipal government requirements and to National Electrical Code Safety Rules.

Exhibit and Sponsorship Terms and Conditions

Auxiliary Aids or Services

In compliance with the Americans with Disabilities Act, OptumHealth Education and UPMC wish to ensure that no individual with a disability is excluded, denied services or otherwise treated differently from other individuals. Each Exhibitor shall be responsible for compliance within its exhibit space, including the provision of auxiliary aids and services needed.

Liability

Each Exhibitor assumes the entire responsibility and liability for losses, damages and claims arising out of injury or damage to Exhibitor's displays, equipment and other property brought upon the premises of the hotel, and shall indemnify and hold harmless OptumHealth Education, UPMC, DoubleTree by Hilton Hotel & Suites Pittsburgh Downtown, and any authorized representative, agent or employee of the forgoing of any and all losses, damages and claims from any cause whatsoever by reason of the use of occupancy of the exhibit space by the Exhibitor or his assigns except where OptumHealth Education, UPMC, DoubleTree by Hilton Hotel & Suites Pittsburgh Downtown, and any authorized representative, agent or employee of the forgoing has acted willfully or negligently. The Exhibitor must surrender space occupied by him in the same condition as it was at the commencement of occupation. If the Exhibitor's materials fail to arrive, the Exhibitor is nevertheless responsible for all amounts due hereunder. In holding the exposition, OptumHealth Education and UPMC do not act as the agent of the Exhibitor, DoubleTree by Hilton Hotel & Suites Pittsburgh Downtown, or any other party. Claims against any party other than OptumHealth Education are to be submitted directly to the party involved.

Contact Us

Bethany Severson, Exhibit and Support/Sponsorship Manager
bethany.severson@optumhealtheducation.com
1-952-205-3071

Insurance

OptumHealth Education, UPMC, and DoubleTree by Hilton Hotel & Suites Pittsburgh Downtown will not be liable for damage or loss to the Exhibitor's property through theft, fire, accidents or any other cause except where OptumHealth Education, UPMC, DoubleTree by Hilton Hotel & Suites Pittsburgh Downtown, and any authorized representative, agent or employee of the forgoing has acted willfully or negligently. OptumHealth Education and UPMC will not assume liability for any injury that may occur to visitors, Exhibitors or their agents, employees or others except where OptumHealth Education, UPMC, DoubleTree by Hilton Hotel & Suites Pittsburgh Downtown, and any authorized representative, agent or employee of the forgoing has acted willfully or negligently. Exhibitor agrees to carry insurance in an amount adequate to cover any damages or loss, not less than fair market value that may occur to said property.