

Exhibitor Key Dates and Times

IMPORTANT DATES & DEADLINES

JUNE 14, 2013

- Exhibitor Service Kit available to exhibitors.
<http://optumhealtheducation.com/anc2013/exhibit-and-sponsorship-information>

AUGUST 23, 2013

- Application deadline for listing in Exhibit Guide and program materials
- Company/product description deadline for Exhibit Guide

AUGUST 30, 2013

- Hotel sleeping room reservation deadline
- Cancellation of exhibit space deadline for refund

SEPTEMBER 13, 2013

- Show discount price deadline. Order forms must be received by Hubbell-Tyner.

SEPTEMBER 19, 2013

- Last day for shipments to arrive at the warehouse without surcharges
Warehouse hours are Monday–Friday, 8:00 a.m.–4:30 p.m. CDT
- Deadline for notification to conduct a booth drawing
Notify luanne.ronning@optumhealtheducation.com

EXHIBITOR SCHEDULE

TUESDAY, SEPTEMBER 24

- Exhibitor Registration: 7:30 a.m. to 3:30 p.m.
- Exhibitor Set-up: 7:30 a.m. to 3:30 p.m.
- Exhibit Hall Grand Opening Reception: 5 to 7 p.m.

WEDNESDAY, SEPTEMBER 25

- Exhibit Hall Luncheon: 11:30 a.m. to 1 p.m.
- Exhibit Hall Reception: 5 to 6:30 p.m.
- Exhibit Hall Drawings: 6:15 p.m.
- Exhibit Dismantle: 6:30 to 9:30 p.m.